

# Anonymous Complaints & Feedback Form

## Instructions:

1. Complete this form.
2. Forward with information to our Complaints Manager via stamp self-addressed envelope provided at your intake. If you do not have this envelope, then please feel free to contact us by:


Website:	<input type="text" value="www.liveabilityhousing.com.au"/>
Postal Address:	<input type="text" value="PO BOX 4976, East Dubbo NSW 2830"/>

3. Please do not put your name through our website or on the envelope.

## Who is the person, or what is the service, about whom you are complaining or providing feedback about?

Name or Service:	<input type="text"/>	
Does the person know you are making this complaint/providing feedback?	<input type="checkbox"/> YES	<input type="checkbox"/> NO

## What is your Complaint/Feedback about? Please provide relevant detail to help us understand your concerns. Include what happened, where it happened, the time it happened and who was involved.

 **Supporting Information**  
Please attach copies of any documentation that may help us to investigate your complaint/feedback (for example letters, references, emails)

## What outcomes are you seeking because of the complaint/feedback?

# Office use only

*Date received:*

*Action taken or required:*

*Date action completed:*

*Signature:*